Equality Impact Assessment

Is this a new policy (or decision) or a change to an existing policy, practice or project?	No
Describe the main aims, objectives and purpose of the policy or decision	To ensure the Council's business for the year is completed through a properly planned and programmed schedule of meetings
What outcome(s) are you hoping to achieve (ie decommissioning or commissioning a service)?	Agree the Calendar of Council meetings for 2021/22
Does or will the policy or decision affect: • service users • employees • the wider community or groups of people, particularly where there are areas of known inequalities?	No direct equality impact on service users, employees or the wider community.
Will the policy or decision influence how organisations operate?	No
Will the policy or decision involve substantial changes in resources?	No
Is this policy or decision associated with any of the Council's other policies and how, if applicable, does the proposed policy support corporate outcomes?	The Council's policies are agreed by Cabinet and Council are first being scrutinised by Overview and Scrutiny.
What does the information tell you about those groups identified?	N/A
Have you consulted or involved those groups that are likely to be affected by the policy or decision you want to implement? If so, what were their views and how have their views influenced your decision?	N/A
If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary:	N/A

Use this section to assess any potential impact on equality groups based on what you now know.		
Age, Disability, Gender, Gender reassignment, Pregnancy/maternity, Marriage/civil partnership,	The Council of meetings is a statement of fact and there is no impact on any equality groups.	

Race, Religion/belief, Sexual orientation		

Does the EqIA indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?	No	See comment above

Action plan to address and monitor adverse impacts		
What are the potential adverse impacts?	What are the mitigating actions?	Date they will be achieved.
N/A		